

BY-LAWS OF SHERIDAN WRESTLING CLUB

ARTICLE ONE

NAME

Section 1.1. The name of the club shall be the Sheridan Wrestling Club (hereinafter "SWC") and located in Sheridan County, Wyoming.

ARTICLE TWO

PURPOSE

Section 2.1. The purpose of the SWC is to provide individuals with the opportunity and a program to promote wrestling, develop sportsmanship, individual character, strength, and stamina through a controlled and competitive wrestling program. Wherever possible, this program will be a stepping stone to enhance the junior high and high school wrestling programs.

Section 2.2. To maintain and execute any and all rules, regulations and guidelines established by USA Wrestling as the National Governing Body for wrestling in the United States and the Wyoming Amateur Wrestling Association (WAWA) so as to remain and to continue to be recognized as a non-profit organization.

ARTICLE THREE

MEMBERSHIP

Section 3.1. Age. Membership shall be open to all potty-trained children. However, children who are not enrolled in at least Kindergarten, MUST be supervised by a parent/guardian at all times.

Section 3.2. Proof of Age. Each wrestler registering for membership with the SWC must provide to the Secretary a copy of a legal document which substantiates the wrestler's date of birth.

Section 3.3. Fees. Membership fees shall be set at the September meeting each year and shall be payable on an annual basis at the time the individual joins SWC. No one shall be allowed to participate using the SWC affiliation unless the membership fees are paid in full to the SWC Secretary prior to any club activity. Membership shall run from September 1 through August 31 of each year.

Section 3.4. Voting Rights. The general membership shall consist of registered wrestlers and their parent(s) or guardian(s), and any other registered adult(s). Voting rights shall consist of one vote per adult member.

Section 3.5. Participation. Parents and wrestlers are encouraged to participate in fundraising, tournament presentation, and promote the good conduct of wrestlers. It is the parents, officers, officials and coaches responsibility to see that those participating in the SWC program demonstrate an atmosphere of positive character on the mat and off the mat.

Section 3.6. Non-Discriminatory Statement. Membership into the SWC and participation in the SWC's activities shall take place without regard to race, color, religion or national origin.

ARTICLE FOUR OFFICERS & DUTIES

Section 4.1. The officers of the SWC shall be the governing body of the SWC. All officers shall be voting members of the SWC in good standing. The officers of the SWC shall consist of the SWC Board of: President, Vice-President, Secretary, Treasurer, Registrar, Head Coach, and an odd number of Members-at-Large.

Section 4.2. Election of Officers. Officers shall be elected annually by the voting members at the annual September meeting and shall be elected by a majority vote.

Section 4.3. Tenure. The term of office for President, Vice President, Secretary, and Treasurer, shall be two years starting September 1 of the year elected in and ending August 31 two years later. The President and Secretary positions will be elected in even years (2020, 2022, 2024 etc.) The Vice-President and Treasurer positions shall be elected in odd years (2021, 2023, 2025, etc.) The term of office for Registrar, Head Coach and Members-at-Large shall be one year starting September 1 of the year elected in and ending August 31 of the following year. Officers shall hold office until:

(a) the successor is duly elected, (b) death or disability, (c) resignation or, (d) removed from office (Section 4.7.)

Section 4.4. Vacancy. A vacancy for any reason shall be filled promptly by appointment by the SWC Board until the next annual general meeting in September, when such elections are held (Section 4.2.)

Section 4.5. Qualification Requirements. Each individual nominated for an office during the election process must have a minimum of one year of involvement in USA Wrestling.

Section 4.6. Duties. The duties of the officers of the SWC shall be as follows, but not limited to:

4.6.1. President. The President shall supervise all the business affairs and enforce all the rules of the SWC. The President shall preside at all business meetings and assure that an orderly and complete meeting is conducted. The President shall be responsible for scheduling meetings, establishing the agenda, guiding club decisions, directing board activities and for SWC's representation at WAWA state board meetings. The President shall have authority for the disbursement of money for approved expenditures and signature authority on SWC accounts. The President shall be the head person overseeing the organization and operation of SWC tournaments. The President shall work closely with the SWC Board and those individuals assigned to committees that involve the club's operations. The chairpersons from each of those committees shall report directly to the President. The President shall also perform other such duties that may be assigned by the SWC Board.

4.6.2. Vice-President. The Vice-President shall assist the President in the performance of the President's duties. In the absence of the President, the Vice-President shall perform the duties of the President. The Vice-President shall also perform other duties as assigned by the SWC Board.

4.6.3. Secretary. The Secretary shall record the minutes of all SWC meetings and shall document all minutes for the SWC's permanent records as well as distribute/post those minutes to voting members as required. The Secretary shall maintain membership lists, update records and provide all correspondence for the SWC. The Secretary shall also perform other such duties that may be

assigned by the SWC Board.

4.6.4. Treasurer. The Treasurer shall maintain the financial records of the SWC and prepare checks as directed by the SWC Board. The Treasurer shall make timely deposits and give a current financial report (i.e. statements, fund activity, supporting documentation) at each meeting. The Treasurer will be a signer on all checks issued on behalf of the SWC. The Treasurer shall collect and disburse money as directed by the SWC Board. A financial statement of the SWC shall also be provided to all SWC members at the annual meeting in September. The Treasurer shall also perform other such duties that may be assigned by the SWC Board. The financial records of the SWC will be available for inspection at any time.

4.6.5. Registrar. The Registrar shall be responsible for registering individuals for SWC membership and mailing those registrations, as well as registrations for upcoming state events. The Registrar shall also perform other such duties that may be assigned by the SWC Board.

4.6.6. Head Coach. The Head Coach shall design, supervise, and participate in a practice schedule that has been approved by the SWC Board and shall hold a minimum of two (2) coaches meetings prior to the wrestling season and shall hold at least monthly meetings with the coaches during the wrestling season. The Head Coach shall be a registered coach with USA Wrestling and will be responsible for advising the SWC Board in all matters and concerns in regards to the coaching program for SWC. The Head Coach shall be responsible for providing training and promoting the advancement of the SWC's coaches and for organizing the SWC's coaches to work under his/her direction at tournaments. The Head Coach shall also perform other such duties that may be assigned by the SWC Board.

4.6.7. Members-at-Large. There shall be Members-at-Large positions. The Members-at-Large shall perform any duties assigned by the SWC Board. Duties, may include, but are not limited to local tournament organization, fundraising, summer tournaments & camps, website, and media.

Section 4.7. Removal of Officer. Elected and/or Appointed officers shall be removed as provided in this section.

4.7.1. Vote on Removal. Any officer, elected or appointed, shall be removed from office for any just cause at any time by the affirmative vote of two thirds (2/3) of all SWC voting members.

4.7.2. Petition. A petition signed by one half (1/2) of all SWC voting members stating the reason for removal of an officer, elected or appointed, must be sent to the SWC President or SWC Secretary before such vote mentioned in Section 4.6.1 (above) will be executed.

4.7.3. Replacement of Removed Officer. Replacement of a removed officer shall take place as is set out in Section 4.4.

ARTICLE FIVE

MEETINGS

Section 5.1. The club shall meet as necessary to conduct the orderly business of the SWC.

Section 5.2. Upon notification from the President, the Secretary shall notify all members by telephone, postal mail, or electronic mail of the time and the place of all meetings.

Section 5.3. While the general membership is invited and encouraged to attend all meetings, the SWC Board will have the official vote. Robert's Rules of Order will be followed as closely as possible when

conducting all meetings.

Section 5.4. Quorum. A quorum shall consist of a majority number of officers of the board present to conduct ordinary business, i.e. 5 of the 9 officers. If a quorum is not present, no business of the SWC shall be transacted.

ARTICLE SIX USE OF FUNDS & EQUIPMENT

Section 6.1. Annual Budget. The SWC Board will formulate an annual budget by December 31st of each year for the following year's budget. This budget will provide a breakdown of expenditures that are anticipated for the upcoming wrestling season. This budget must be approved by the SWC Board.

Section 6.2. Funds Raised. The funds raised by the SWC, except such as may be designated for special purposes, shall be appropriated by the SWC Board to pay the legitimate and necessary expenses of the SWC in carrying out its primary purpose. Neither funds of SWC nor any procured by it, shall be appropriated or used without the prior written approval of the SWC Board.

Section 6.3. Expenditures. If expenditures are incurred without the SWC Board's pre- approval, then the SWC Board will take a unanimous vote to approve such expenditures. Expenditures NOT unanimously approved by the SWC Board will be the responsibility of the individual(s) incurring the expense(s). Expenditures, NOT included in the approved budget (Section 6.1), greater than \$250 shall only be authorized by a majority vote of the SWC Board.

Section 6.4. Contracts. Only the SWC Board may authorize contracts on the behalf of the SWC.

Section 6.5. Loans. No loans may be contracted on behalf of the SWC and no evidence of indebtedness shall be issued in the SWC name unless authorized by a resolution of the SWC Board.

Section 6.6. Checks. All checks will be signed by the Treasurer, President or Vice-President. May put a policy in place that all checks over \$300 require two signatures.

Section 6.7. Deposits. All funds of the SWC shall be deposited in a timely manner to the credit of the SWC in such bank(s) as the SWC Board may select.

Section 6.8 Compensation. Coaches may be compensated for their services provided to the SWC at the discretion of the SWC Board. Compensated Coaches must meet requirements set by the SWC Board with the requirements being reviewed yearly. SWC will pay for the Coaches' and Officials' annual membership fees and USA Wrestling, up to a maximum of six (6) coaches per wrestling season and up to a maximum of three (3) officials per wrestling season. Additional membership fees may be paid at the discretion of the SWC Board. The SWC Board will not be compensated for any of their services provided to the SWC.

Section 6.9. Equipment. No equipment of the SWC shall be used by any individual or organization not affiliated with SWC without the prior written approval of the SWC Board. No equipment of SWC will be used for any purpose other than what it was intended/designed for.

Section 6.10. Training. Costs to meet USA Wrestling and Wyoming Amateur Wrestling Association requirements for Head Coach, Officials, and other required training costs may be compensated by the SWC at the discretion of the SWC Board.

Section 6.11. There will be a carry-over cash balance of at least \$1500 at the end of each wrestling season.

Section 6.12. Audit. An annual audit shall be conducted prior to the end of the fiscal year. The audit team

shall consist of the SWC Treasurer, one (1) other qualified SWC Board officer and two (2) general voting members appointed by the SWC Board.

ARTICLE SEVEN ELECTIONS

Section 7.1 Elections for new officers will be held in September of every year.

Section 7.2. Nominations will be taken from the floor by voting members present. All nominees must be present for nomination.

Section 7.3. An election will be held for each contested office with the President and Secretary responsible for counting of the votes.

Section 7.4. Voting shall be determined by a simple majority of voting members present.

ARTICLE EIGHT COMMITTEES

Section 8.1. Committees. The SWC may have several standing committees of which each shall have a committee chairperson appointed by the SWC Board. The committees may consist of, but are not limited to the following: Fundraising, Publicity, Concessions, Setup & Cleanup, Staging, Scorers & Timers, Security, Weigh-ins, and Merchandise. The Chairperson from each committee shall report to the President of the SWC Board.

Section 8.2. Membership. Any voting member of the SWC is eligible to be on a committee. Voting members can be on more than one committee.

Section 8.3. Tenure. All committees shall be appointed for one (1) year or less.

ARTICLE NINE FISCAL YEAR

Section 9.1. The fiscal year of the SWC shall begin on the first day of January of each year and end on the last day of December of the same year.

ARTICLE TEN CONDUCT OF MEMBERSHIP

Section 10.1. General. All members, parents/guardians, coaches, officers, officials, and wrestlers are responsible for their conduct at all and any functions which are associated with the Sheridan Wrestling Club, Wyoming Amateur Wrestling Association, and the USA Wrestling as the National Governing Body for wrestling.

Section 10.2. Complaint Process. Complaints against any member(s) of SWC who have acted in an inappropriate manner shall be forwarded in writing to any member of the SWC Board. The SWC President or SWC Secretary shall, in turn, inform the accused member(s) that a complaint has been filed with the SWC Board with regard to the alleged misconduct on the member's part. The accused member shall be entitled to be heard by the SWC Board prior to an official hearing before the general membership. This will allow the SWC Board to gather the facts and information regarding the complaint.

Section 10.3. Hearing. The party(ies) filing the complaint and accused member(s) shall be informed in writing of the time, date, and place that the complaint will be read, discussed and acted upon. The SWC Board shall act as the hearing board on all complaints of misconduct. All complaints of misconduct will be addressed within 30 days of the complaint. The decision and any sanction(s) against the accused member(s) shall be in writing and mailed to all parties involved, to all members of the SWC and to each SWC Board member. The resolution provided by the SWC Board shall be considered final.

Section 10.4. Appeal. If the accused member(s) is not satisfied with the resolution of the matter reached by the method outlined in Section 10.2 and 10.3., the accused member(s) shall be entitled to be heard before the WAWA Board of Directors next meeting. The resolution provided by the WAWA Board of Directors shall be considered final.

ARTICLE ELEVEN

SAFESPORT

Section 11.1 Every Board Member, Coach, and Volunteer must be Safesport certified prior to working with any of the youth club members and acknowledge the USA Wrestling Safesport Policy as follows:

USA Wrestling ("USAW") is committed to protecting, supporting and empowering all athletes, coaches, officials, and volunteers. All training, practice, and competitions should be free of misconduct, abuse, or harassment in any form. USAW advocates training and education to help build a strong self-image among athletes. Athletes with a strong self-image may be less likely targets for misconduct, abuse or harassment; similarly, they may be less likely to engage in misconduct or to abuse, harass, bully, or haze others around them. All forms of misconduct referred to below shall be intolerable and in direct conflict with USAW and Olympic ideals.

As a member organization of the United States Olympic Committee (the "USOC"), USAW and Participants are required to comply with the SafeSport Code including the related SafeSport Practices and Procedures for the U.S. Olympic and Paralympic Movement (the "SafeSport Practices and Procedures") and the Supplemental Rules for U.S. Olympic and Paralympic SafeSport Arbitrations (the "Supplemental Rules"), collectively referred to hereafter as "USCSS Policies and Procedures". The USSCS Policies and Procedures, as any shall be amended in the future, are adopted and incorporated into this Safe Sport Policy of USAW by this cross-reference. USAW may institute policies for hearings on Non-Sexual Misconduct that may vary from the SafeSport Practices and Procedures and its Supplemental Rules.

The SafeSport Code serves as the benchmark (minimum standards) by which USAW determines whether a Safe Sport Policy violation has occurred. USAW may place higher standards of conduct on its Participants. All Participants and Applicable Adults must observe and adhere to the provisions of all applicable Codes of Conduct and this Safe Sport Policy. A violation of an applicable Code of Conduct may be investigated and adjudicated as a part of a SafeSport violation, or separately.

As the national governing body (NGB) for wrestling in the United States, USA Wrestling has delegated the jurisdiction and authority to the U.S. Center for SafeSport to investigate and adjudicate all reports or

allegations of Sexual Abuse, Child Abuse, or Sexual Misconduct.

In the event that any Participant observes inappropriate behaviors (i.e., policy violations), suspected physical or sexual abuse, or any other type of abuse or misconduct, it is the personal responsibility of each such person to immediately report their observations to the appropriate person as described in Section V of this Handbook.

USA Wrestling has ZERO TOLERANCE for abuse and misconduct as set forth herein. How USA Wrestling and its Member Programs respond to an allegation of abuse or misconduct is described in Section VI of this Handbook.

It is a violation of the Code for a Participant to engage in or tolerate: (1) Prohibited Conduct, as outlined in the Code; (2) any conduct that would violate any current or previous U.S. Center for SafeSport, NGB, or LAO standards analogous to Prohibited Conduct that existed at the time of the alleged conduct; or (3) any conduct that would violate community standards analogous to Prohibited Conduct that existed at the time of the alleged conduct, including then applicable criminal and/or civil laws. All capitalized terms not defined herein shall have the meaning set forth in the SafeSport Code.

Prohibited Conduct includes:

- A. Criminal Charges or Dispositions
- B. Child Abuse
- C. Sexual Misconduct
- D. Emotional and Physical Misconduct, including Stalking, Bullying, Hazing, and Harassment
- E. Aiding and Abetting
- F. Misconduct Related to Reporting
- G. Misconduct Related to the Center's Process
- H. Other Inappropriate Conduct
- I. Violation of Minor Athlete Abuse Prevention Policies / Proactive Policies

Each category is defined in the SafeSport Code and additional policies and procedures can be found at <http://content.themat.com/USAWrestlingSafeSportHandbook.pdf>

ARTICLE TWELVE AMENDMENTS

Section 12.1 Notice and Voting. The Bylaws of SWC may be amended from time to time. A 2/3 majority vote of the general membership shall be required to amend any portion of the Bylaws. Voting shall be as outlined in Section 3.3. SWC shall make available upon request, a copy of the Bylaws.

ARTICLE THIRTEEN MISSION STATEMENT

Section 13.1 The Sheridan Wrestling Club will promote the interest in the sport of wrestling among the youths and the parents/guardians of Sheridan County, Wyoming and supervise and promote a disciplined

and competitive program of wrestling. The Sheridan Wrestling Club will endeavor to develop all members in the ideals of good sportsmanship, honesty and respect for authority and to stress the concept of children and parents/guardians working and playing together in all Sheridan Wrestling Club activities so that the family will be strengthened in the process.

Accepted and adopted the 1st day of January, 2023.

Mark Lane, President